



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

ETHEL B. BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

**RFS/HK Review #:** \_\_\_\_\_

**Date & Time Received:** \_\_\_\_\_

**Date & Time of Response:** \_\_\_\_\_

**Entity Requesting FRF:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Administrative Oversight:** \_\_\_\_\_

**Amount of Funding Requested:** \_\_\_\_\_

**Eligibility Determination:**

- ☐ FRF eligible  
☐ FRF ineligible  
☐ Additional information requested

**FRF Eligibility Category:**

- ☐ (1) Public Health and Economic Impact  
☐ (2) Premium Pay  
☐ (3) Government Services/Lost Revenue  
☐ (4) Water, Sewer, Broadband Infrastructure

**U.S. Department of Treasury Reporting Expenditure Category:** \_\_\_\_\_

- ☐ Missing Form
- ☐ Supporting documentation missing
- ☐ Project will not be completed by 12/31/2026
- ☐ Ineligible purpose
- ☐ Submitter failed to timely submit CARES reports
- ☐ Additional information submitted is insufficient to make a proper determination
- ☐ Expenditure Plan incomplete
- ☐ Funds will not be obligated by 12/31/2024
- ☐ Incorrect Signatory
- ☐ Inconsistent with applicable NN or federal laws

[illegible]

Name of DOJ Reviewer: \_\_\_\_\_

Signature of DOJ Reviewer: \_\_\_\_\_

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to [arpa@nndoj.org](mailto:arpa@nndoj.org).** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDNJ Initial Eligibility Determination is based on the documents provided, which NNDNJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDNJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

# **Inscription House Warehouse**

**THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR GOVERNANCE-CERTIFIED CHAPTERS**

**Part 1. Identification of parties.**

Governance-Certified Chapter requesting FRF: Ts'ah Bii Kin Chapter Date prepared: 10/7/2022

Chapter's mailing address: PO Box 1755 Kaibeto, AZ 86053 phone & email: (928) 672-2337 tsahbiikin@navajochapters.org  
website (if any): tsahbiikin.navajochapters.org

This Form prepared by: Earl L Sombrero phone/email: (928) 673-8004  
Earl L Sombrero, Chapter Manager esombrero@nnchapters.org  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Ware House

Chapter President: Gerladine Chee phone & email: (928) 660-2231 gchee@naataanii.org

Chapter Vice-President: Chancy Nodestine phone & email: (928) 401-8451 cnodestine@naataanii.org

Chapter Secretary: Dellard Curley phone & email: (928) 814-6230 dcurley@navajochapters.org

Chapter Treasurer: Dellard Curley phone & email: (928) 814-6230 dcurley@navajochapters.org

Chapter Manager or CSC: Earl L Sombrero phone & email: (928) 673-8004 esombrero@nnchapters.org

DCD/Chapter ASO: Calvin Tsosie phone & email: (928) 429-0096 cetosie@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Upon funding the Chapter will solicit a vendor for this project. ☐ document attached

Amount of FRF requested: \$1,267,200.00 FRF funding period: 10/01/2022 - 12/31/2026  
indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The scattered warehouse proposal will bring forth the needed space for the storage of necessities during any and all emergencies in the future. During the past several years when the Navajo Nation was hit with a world wide pandemic, the Ts'ah Bii Kin Chapter had not proper space available to store personal protective equipment nor other items that would need to be stored for distribution to the community. By establishing a storage facility for such use would greatly benefit the community.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The intent of the project is to bring forth a place that would house items that come in bulk for community distribution. Furthermore, this would also provide an opportunity to have a place to store heavy equipment and other vehicles that would be used for distributions or to assist community members in any emergency situations. This Tsah Bii Kin Chapter understands that warehouse facilities provide perfect PPE storage because you are able to lock your PPE away. When the Chapter gets this warehouse it will ensure that it limits the amount of people who can access this

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:



Solicit consultant by RFP 2nd Qrt of FY 2023

Ware house construction will begin in 3rd Qrt of FY 2023 and tentitively complete by the 3rd Qrt of FY 2024

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

The Ts'ah Bii Kin Chapter and Appropriate Entities will ensure completion of project.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Ts'ah Bii Kin Chapter will solicit funds for O&M

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

**1.14 Other Public Health Services**

The intent of the project is to bring forth a place that would house items that come in bulk for community distribution. Furthermore, this would also provide an opportunity to have a place to store heavy equipment and other vehicles that would be used for distributions or to assist community members in any emergency situations. This Ts'ah Bii Kin Chapter understands that warehouse facilities provide perfect PPE storage because you are able to lock your PPE away. When the Chapter gets this warehouse it will ensure that it limits the amount of people who can access this space. This will also help to keep all PPE dry and well maintained. Currently, with the Chapter not having such a space it is hard for us to store such bulk items for safe keeping. When we order any items for distribution, we have to distribute them the same day that they arrive as we do not have the storage space.

☐ document attached

**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Chapter Resolution (Forthcoming October 14, 2022)

Proposal

Budget Forms

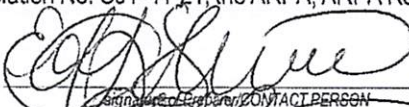
Project Schedule

☐ Chapter Resolution attached

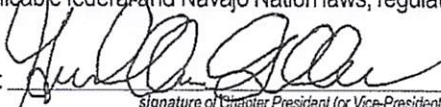
**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

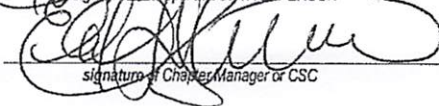
Chapter's  
Preparer:

  
signature of Preparer/CONTACT PERSON

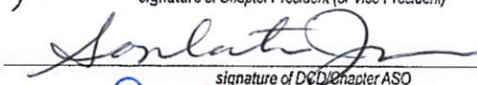
Approved by:

  
signature of Chapter President (or Vice-President)

Approved by:

  
signature of Chapter Manager or CSC

Approved by:

  
signature of DCD Chapter ASO

Approved to submit  
for Review:

  
signature of DCD Director

FY 2023

**THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY**

Page 1 of 6  
BUDGET FORM 1

PART I. Business Unit No.: New Program Title: Ts'ah Bii Kin Chapter (Inscription House) *Warehouse* Division/Branch: Division of Community Developer

Prepared By: Earl L Sombrero Phone No.: (928) 673-8004 Email Address: tsahbiikin@navajochapters.org

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
<i>ARPA /NNFRF</i>	<i>10/1/22 - 12/31/26</i>	1,267,200.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay	<i>6</i>		1,267,200	<i>1,267,200</i>
				9500 Matching Funds				
				9500 Indirect Cost				
				<b>TOTAL</b>			1,267,200.00	<i>1,267,200</i>
				PART IV. POSITIONS AND VEHICLES				
						(D)	(E)	
				Total # of Positions Budgeted:		<i>0</i>	<i>0</i>	
				Total # of Vehicles Budgeted:		<i>0</i>	<i>0</i>	
<b>TOTAL:</b>				\$1,267,200.00				100%

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Sonlatsa Jim-Martin  
Sonlatsa Jim-Martin  
 Program Manager's Printed Name  
Sonlatsa Jim-Martin *11-10-22*  
 Program Manager's Signature and Date

APPROVED BY: Paula Jellama *10.31.22*  
Paula Jellama  
 Division Director / Branch Chief's Printed Name  
Paula Jellama *10.31.22*  
 Division Director / Branch Chief's Signature and Date



FY 2023

**THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIA**

Page 2 of 6  
BUDGET FORM 2

## PART I. PROGRAM INFORMATION:

Business Unit No.:           New          

Program Name/Title:

Warehouse  
Ts'ah Bii Kin Chapter (Inscription House)

## PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

## PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

## 1. Goal Statement:

Provide a Ware House to Store Items for Emergencies

Program Performance Measure/Objective:

To complete a ware house for emergency storage by the end of the 4th Qrt of FY 2024

						1	
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## 2. Goal Statement:

Program Performance Measure/Objective:

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## 3. Goal Statement:

Program Performance Measure/Objective:

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## 4. Goal Statement:

Program Performance Measure/Objective:

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## 5. Goal Statement:

Program Performance Measure/Objective:

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## PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Sonlatsa Jim-Martin, Department Manager II

Program Manager's Printed Name

Sonlatsa Jim-Martin 11-10-22  
Program Manager's Signature and DateReuel Fellows  
Division Director/Branch Chief's Printed NameReuel Fellows 10-23-22  
Division Director/Branch Chief's Signature and Date

FY 2023

THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATIONPage 4 of 6  
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title:		Ts'ah Bii Kin Chapter (Inscription House) <u>Warehouse</u> Business Unit No.: <u>New</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
9000	Navajo Nation American Recovery Plan Act Funds Ware House Project  Buildings 9052: Ware House (\$1,267,200.00) To plan, design, and construct a ware house for the benefit of the community. To be used for storage during emergencies. Project will be contracted through the request for proposals process.	1,267,200	1,267,200
TOTAL		1,267,200	1,267,200



FY 2023

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

Page 6 of 6  
PROJECT FORM[illegible]

FOR OMB USE ONLY: Resolution No: FMIS Set Up Date: Company No: OMB Analyst:

TS'AH BII KIN CHAPTER

# Warehouse Proposal

2022

**Amount of Funds Requested**

\$1,267,200.00

**Submitted by**

Earl Sombrero, Chapter Manager  
Vernon Willie, Planner

**Date Submitted**

September 16, 2022

## TABLE OF CONTENTS

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- a) Ts'ah Bii Kin Chapter Resolution No. TBK 2021-158-007
- b) DCD Preliminary Construction Cost



## **I. Abstract**

The scattered warehouse proposal will bring forth the needed space for the storage of necessities during any and all emergencies in the future. During the past several years when the Navajo Nation was hit with a world wide pandemic, the Ts'ah Bii Kin Chapter had not proper space available to store personal protective equipment nor other items that would need to be stored for distribution to the community. By establishing a storage facility for such use would greatly benefit the community.

## **II. Introduction**

### **Primary Intent and Outcome of the Project**

The intent of the project is to bring forth a place that would house items that come in bulk for community distribution. Furthermore, this would also provide an opportunity to have a place to store heavy equipment and other vehicles that would be used for distributions or to assist community members in any emergency situations.

This Ts'ah Bii Kin Chapter understands that warehouse facilities provide perfect PPE storage because you are able to lock your PPE away. When the Chapter gets this warehouse it will ensure that it limits the amount of people who can access this space. This will also help to keep all PPE dry and well maintained. Currently, with the Chapter not having such a space it is hard for us to store such bulk items for safe keeping. When we order any items for distribution, we have to distribute them the same day that they arrive as we do not have the storage space.

### **History of the Planned Project**

Under the direction of the chapter officials a multiyear priority list has been established with regard to the development of main infrastructures (power line extensions, solid waste station, waste water provisions, road improvement, erosion control, and housing) within the chapter community to better address the constituents' needs in this sparsely populated community.

During the past several years we have come to experience a world wide pandemic. We were never ready for this type of pandemic so we did not know or understand what it is that we needed to do. During this time we were fortunate to have delivery of distribution items from food to personal protective equipment. At one point we were supplied with over 20 pallets of items that we could not find storage for. We had to improvise and try to fit most of the things in our building creating havoc. Some items we had no choice but to leave outside in the open. This is the reason that the Ts'ah Bii Kin Chapter deems it necessary to establish a ware house solely for this purpose

### **Funding Agency Background Information**

Ts'ah Bii Kin Chapter, through hard work and persistency, is making advances to address the needs of the local constituents. Ts'ah Bii Kin Chapter utilizes the Five Management System for direction and guidance to remain in compliance. Ts'ah Bii Kin Chapter has never been sanctioned for misuse of funds by the tribe and/or by the federal government. All proceeds related to the projects will be contracted to the NTUA for engineering and construction services in a timely manner to expend federal funds.

### **III. Needs for and Goals of Project**

#### **Need for the Project**

Without a doubt, the project when completed will enrich the Chapter's ability to store items that might be needed in the future for the community. Further, this is also a sure way of safe guarding all chapter assets and to ensure that there is enough storage for all items upon delivery. There is an understanding that if we are able to have the needed storage capacity, we would not have a need to rush our distributions when we receive items for such activities.

### **IV. Scope of Work**

#### **Roles of the Principal Consultants, Developers, Researchers, and other Key Personnel that may be involved in the Project.**

The Proposed warehouse project should consist of furnishing all labor, materials, equipment, and incidentals necessary for the construction and completion of the warehouse.

In coordination with the respective agencies, the Ts'ah Bii Kin Chapter has already provided a space that is within the Chapter tract, land which has already been withdrawn for any activities such as this.

**Provide a Chart showing the relationship of key personnel to each other.**

<u><b>Ts'ah Bii Kin Chapter</b></u>	<u><b>Consultant</b></u>
Geraldine Chee	
Earl L Sombrero	
Vernon Willie	

**Provide a projected sequence of activities on a plan schedule.**

Discuss goals and objectives for Ts'ah Bii Kin Chapter and outline in a Strategic Plan.



Complete Need Documentation



Solicit Warehouse Consultant



Fund and Construct Warehouse



Complete

**V. Budget**

**Provide a line item budget for all anticipated expenses utilizing established Navajo Nation Office of Management and Budget (OMB) forms (attached).**

All funding related will be contracted out by Ts'ah Bii Kin Chapter with the guidance from the Division of Community.

Project Cost Estimation	
3 Bay: 50' x 80', 4000 sq. ft.	
Preliminary Cost per Square Feet	\$316.80
Plan and Design	\$150,000.00
Estimated Cost for the Pre-Engineering Building Only	\$427,500.00
Estimated Cost for Utilities and Infrastructure	\$255,000.00
Foundation and Concrete Slab on Grade	\$223,500.00
Contingency (Inflation Costs): 20%	\$211,200.00

**Total Costs \$1,267,200.00**

*Note: Cost May Vary According to Site and Soil Conditions*





# Ts'ah Bii Kin Chapter

Geraldine Chee

*President*

Chancy Nodestine

*Vice-President*

Dellard Curley

*Secretary-Treasurer*

Jerry Happy Begay

*Grazing Officer*

Herman Daniels

*Council Delegate*

Resolution  
of the  
Ts'ah Bii Kin Chapter  
TBK 2023-072-009

**REAFFIRMING RESOLUTION TBK 2022-283-009 APPROVING AND SUPPORTING THE AMERICAN RESCUE PLAN ACT FUND REGIONAL EXPENDITURE PLAN PROJECTS FOR THE TS'AH BII KIN CHAPTER TO INCLUDE HOUSE WIRING AND ELECTRIFICATION IN THE AMOUNT OF \$425,446.34; HOME RENOVATION PROJECTS IN THE AMOUNT OF \$713,145.00; AND THE WAREHOUSE PROJECT IN THE AMOUNT OF \$1,267,200.00; AFFIRMING THAT THE TS'AH BII KIN CHAPTER WILL ONLY USE AWARDED FUNDS IN COMPLIANCE WITH THE ARPA, THE ARPA REGULATIONS, AND ALL OTHER APPLICABLE NAVAJO AND FEDERAL LAWS AND REGULATIONS**

## WHEREAS:

1. Pursuant to N.N.C., Section 3 (A), the Ts'ah Bii Kin Chapter is a duly recognized certified chapter of the Navajo Nation Government, as listed at 11 N.N.C., part 1, section 10; and vested with the authority to discuss all matters affecting the Navajo people and its Nation; and
2. Pursuant to N.N.C., Section 1 (B), the Ts'ah Bii Kin Chapter is vested with the authority to review all matters affecting the community, make appropriate corrections when necessary, and provide recommendations to the Navajo Nation and other local agencies for appropriate action(s); and
3. The Ts'ah Bii Kin Chapter reaffirming resolution TBK 2022-283-009 approving and supporting the American Rescue Plan Act Fund Regional Expenditure Plan Projects for the Ts'ah Bii Kin Chapter to include House Wiring and Electrification in the amount of \$425,446.34; Home Renovation Projects in the amount of \$713,145.00; and the Warehouse Project in the amount of \$1,267,200.00; Affirming that the TS'ah Bii Kin Chapter will only use awarded funds in compliance with the ARAP, the ARPA Regulations, and all other applicable Navajo and Federal Laws and Regulations, and;
4. The Ts'ah Bii Kin Chapter believes that it is in the best interest of the community and will benefit members whom are still without electric, need home improvements, and storage place for massive distributions when necessary, and;
5. These projects will further improve and enrich the lives of the community as a whole.

## NOW THEREFORE BE IT RESOLVED THAT:

The Ts'ah Bii Kin Chapter hereby reaffirming resolution TBK 2022-283-009 approving and supporting the American Rescue Plan Act Fund Regional Expenditure Plan Projects for the Ts'ah Bii Kin Chapter to include House Wiring and Electrification in the amount of \$425,446.34; Home Renovation Projects in the amount of \$713,145.00; and the Warehouse Project in the amount of \$1,267,200.00; Affirming that the TS'ah Bii Kin Chapter will only use awarded funds in compliance with the ARAP, the ARPA Regulations, and all other applicable Navajo and Federal Laws and Regulations

*"To strengthen Chapter Services that will further enhance the quality of life for our people by infusing the harmonious time-honored practices of self-sufficiency."*

P.O. Box 1755 • Kaibeto, Arizona 86053 • PHONE (928) 672-2337 • CELL (928) 673-8004

# CERTIFICATION

We hereby certify that the foregoing resolution was duly considered by Ts'ah Bii Kin Chapter at a duly called meeting, at which a quorum was present in person/virtually and was passed by a vote of 24 in favor 0 opposed and 0 abstained on this 13<sup>th</sup> day of March 2023.

Motioned By: Priscilla Tague Second By: Rinalda Willie  
Geraldine G. Chee  
Geraldine G. Chee, President